

OFFICE OF THE ILLINOIS ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board

Monthly PPCMB Board Meeting Minutes

Wednesday, April 19, 2023

**** Began Recording****

Karla Schreiber, Chairperson, called the meeting to order at 2:01 p.m., and made a prefatory statement that the regularly scheduled meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Tad Huskey- Absent
Lisa Kaigh – Present via telephone in Springfield
Pam Blackorby – Present via telephone

Board Members Chicago:

Karla Schreiber – Present via telephone
Jessica O’Leary – Present via telephone

Non-Board Members Chicago:

Kathy Tedesco- Present in person in Chicago
Eileen Baumstark-Pratt- Present in person in Chicago

A quorum of the PPCMB was in attendance.

Review of meeting minutes from April 3, 2023 Special Meeting

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Board's Special meeting, held on April 3, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Pam Blackorby so moved and Jessica O’Leary seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Jessica O’Leary, Pam Blackorby and Lisa Kaigh. The motion to approve the minutes passed unanimously.

Old Business

There was no Old Business to come before the Board.

New Business

Agenda item 1: FY2024 Renewal of Software, Maintenance with Premium Level Support

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to renew BusComm comprehensive maintenance and document management and scanning solutions. A Sole Source Notice was posted on BIDDUY.

A contract will be entered into with BusComm in the amount of \$292,291.95.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Agenda item 2: FY2024 Master Contract for Dell

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to establish a master contract for infrastructure solutions, horizon, education security, hardware and software maintenance. A Sole Source Notice was posted on BIDDUY.

A master contract will be entered into with Dell not to exceed \$8,000,000.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Agenda item 3: FY2023 Unified Support and Services

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to renew premier support and services from Dell under a CMS master contract CMT1176800 Agreement U7432263.

A contract will be entered into with Dell in the amount of \$129,476.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Agenda item 4: FY2023 Carahsoft Software, Licenses and Services

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer had submitted a request to renew licenses and services from Carahsoft thru May 31, 2024.

Office Services will process a purchase order for software and services through a Carahsoft NASPO contract (NVP 2018 cloud 0002) and master contract AR2472 318CPOGS006 in the amount of \$459,876.97.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Agenda item 5: FY2024 Postage- Chicago Office

Eileen Baumstark-Pratt, Acting SPO stated that Office Services requires FY24 funding for our Chicago Pitney Bowes Postage Meter. They will be processing a purchase order with Pitney Bowes in the amount of \$135,000.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Agenda item 6: FY2024 CrowdStrike Software

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Security Officer had submitted a request to renew the subscription and services for software and resources with threat guard through CrowdStrike.

Office Services will purchase the subscription and services with CrowdStrike from the Master Contract CMT22272200 through CDW in the amount of \$14,260.00. The term is from July 1, 2023 to June 30, 2024 making this a FY24 purchase.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

****Please note that there was a typographical error in the agenda for this meeting, stating that New Business item #6 was a FY23 purchase. However, when it is a FY24 purchase. This error was corrected by Acting SPO Eileen Baumstark-Pratt read into the record during the meeting.****

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Lisa Kaigh seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and “yes” votes were received from Karla Schreiber, Jessica O’Leary, Pam Blackorby and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 2:15 pm.

*Recording ended**